# COMMERCIAL CONSTRUCTION PROPOSAL

PREPARED FOR

PREPARED BY

DATE PREPARED

# COVER LETTER

# PROJECT SCOPE

#### PROJECT SCHEDULE

MILESTONE	START DATE	END DATE
	_	

# ABOUT OUR COMPANY

YEAR ESTABLISHED:	
NUMBER OF EMPLOYEES:	
CERTIFICATIONS:	
LICENSE:	
ABOUT US:	

#### PROJECT EXAMPLES

PROJECT NAME	DESCRIPTION	OWNER	DURATION	COST

#### ROLES AND RESPONSIBILITIES

NAME	TITLE	RESPONSIBILITIES

#### MATERIAL OVERVIEW

ITEM	QUANTITY	PRICE	AMOUNT

#### LABOR OVERVIEW

LABOR	HOURS	RATE	AMOUNT

#### **ESTIMATE**

DESCRIPTION	AMOUNT
SUBTOTAL	
SUBTOTAL	
TAX	
TOTAL	

# TERMS AND CONDITIONS

### **EXCLUSIONS**

#### REFERENCES

PAST AND PRESENT CLIENTS

#### COMMERCIAL CONSTRUCTION PROPOSAL TEMPLATE

#### **DISCLAIMER**

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